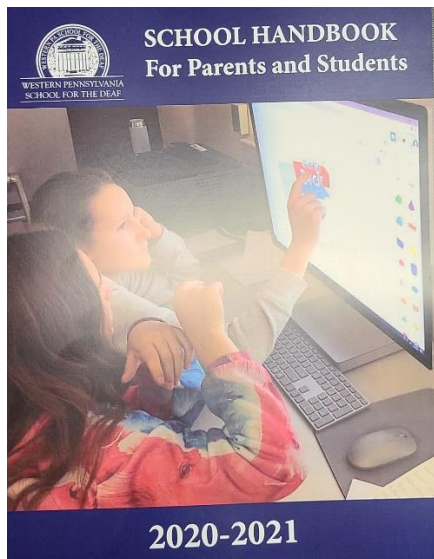


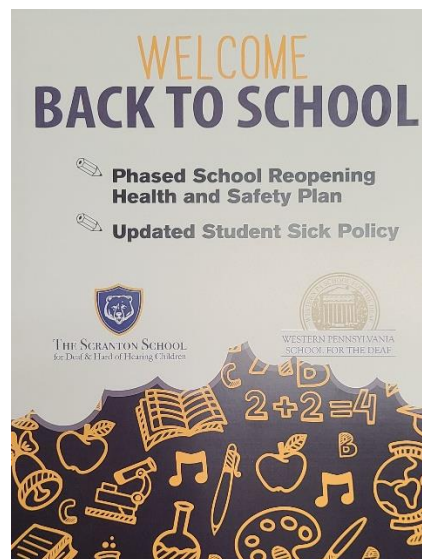
**The School Handbook for Parents and Students
was sent home with in-person students on
10/30/20.**

**Hard copies will be mailed to distance learning
students as soon as possible.**

**A digital copy of the handbook will be available on
our school website by 11/2/20.**



(Front Cover)



(Back Addendum)

~ SENIORS ONLY~

YEARBOOK PHOTO INFORMATION

DUE- December 18, 2020

Senior Photo

Baby Photo

***Senior Ads*(optional)**

Dear Parents/Guardians of Seniors,

Congratulations to your Senior! Seniors are an important part of the WPSD Lion Yearbook. The yearbook staff needs several items in order to successfully create this year's book. Please read the following information carefully.

ONLY DIGITAL photos are being accepted. Please do not send prints with your son or daughter. Read carefully for instructions on how to turn in your pictures:

Option 1: Photo Upload

- You may upload photos to the website: **COMMPE.PICTAVO.COM**
- Once you enter this website, you will need to create a free account.
- Follow the easy steps to upload your pictures.
- Be sure to choose the correct folder for your photos (portraits, ads, or baby photos).

Option 2: Email

- You may email your photos to wpsdyearbook@wpsd.org
- Put your child's name in the subject line **AND** the type of photo (senior portrait **OR** baby photo **OR** senior ad)
- Please note that some photos, especially professional senior portraits, may be too large for email and we may not receive them. You will receive a confirmation email once your email is received. If you do not receive a confirmation email, please reach out to me.

We need the following three items:

1. Senior Picture

We need a color photograph of your son/daughter who will graduate in June of 2021. If you haven't done so already, you will want to make an appointment with a photographer. Professional pictures take weeks to be processed and delivered to you. If you do not provide a picture, we will use the school portraits taken at WPSD.

Please follow the guidelines below.

Senior Picture Specifications:

- The photo must be of professional quality

- Digital pictures should be at least 300+ dpi resolution, JPG format
- Pictures must be in full-color
- Pictures must be vertical
- The photograph may be taken indoors or outdoors
- No writing, watermarks or signatures on the photography
- Head, shoulder, and upper body portraits only, with the student facing the camera. No full body shots.
- No props. Often students take photos with a prop that reflects their hobbies and interests (such as a basketball, baseball hat, etc.), however these types of photos are not appropriate for senior portraits. We encourage families to consider using these for the Senior Ads.
- Please do not submit printed photos. They will not be accepted.

2. Baby Picture

We will **also** need a picture of your child as a *baby or young child*. Recommended ages for the photo is 2-5 years old.

3. Senior Ad (optional)

The 2020-2021 LION Yearbook will be continuing a WPSD tradition~**Senior Ads!** Proud parents, guardians, families, friends and classmates may purchase a space in the yearbook for an ad. Ads may feature your favorite pictures of the senior, original poems, and your expressions of pride.

•IMPORTANT!!

Senior ads will be sold in 3 different sizes. Below are the **MAXIMUM** number of photos and words per message:

- full page: 5-10 photos, up to 200 words (\$100)
- half (½) page: 1-4 photos, up to 70 words (\$50)
- quarter (¼) page: 2 photos and 25 words OR 1 photo and 35 words (\$25)

Please follow these guidelines carefully. We reserve the right to edit messages to fit these guidelines.

•To purchase a senior ad, please complete the following steps:

- Email wpsdyearbook@wpsd.org, and in the subject line, put your child's name and "senior ad". Include the following information:
 - Your name
 - Best way to reach you if we have any questions
 - SIZE of ad requested (choice of full page, ½ page or ¼ page)
 - Your personal message for the ad (follow guidelines above)
 - Attach photos to include in the ad (or upload at **COMPE.PICTAVO.COM**)

- Send in your payment (check or cash) to school to the attention of “Dana Dailey, Yearbook”. Please make your check payable to “WPSD Yearbook”.

•We ask that you do not design the ads yourself, for it would be difficult to transfer it into the yearbook. If you have any suggestions for your ad in the yearbook, please email us at wpsdyearbook@wpsd.org.

•Senior Ads are not considered to be “purchased” until your **pictures, messages** AND **payment** are ALL sent in. **The deadline to purchase senior ads is December 18, 2020.** PLEASE NOTE - Space for senior ads is limited! If you miss the deadline, we can not guarantee that the senior ad will appear in the yearbook.

Everything is **due December 18, 2020.** Please contact me with any questions.

Thank you,

Dana Dailey

WPSD Lion Yearbook Advisor