



POSITION OPENING

4/27/2012

| | |
|---------------------------------------|--|
| <u>POSITION TITLE:</u> | Technology Coordinator |
| <u>LOCATION:</u> | The Scranton School for Deaf and Hard of Hearing Children - Scranton, PA |
| <u>REPORTS TO:</u> | Director |
| <u>JOB DESCRIPTION:</u> | The Technology Coordinator is responsible for server and client computer maintenance, back-up and security and maintenance of other technology on the campus. Maintain the project servers (MAC and PC), file and print capability for all users. Installs and upgrades the operating system software and keeps patches/updates current on both MAC and PC platforms. |
| <u>MINIMUM QUALIFICATIONS:</u> | <p>Four year college degree or equivalent technical study</p> <p>Sign language skills of applicants will be rated using the Sign Language Proficiency Interview (SLPI); "Survival Plus". The minimum level at hire is "No Functional Skills".</p> <p>Crisis Prevention Intervention (CPI) training is required and must be maintained by the employee.</p> <p>PA Act 34 Criminal Background, Child Abuse, and FBI clearances required.</p> |
| <u>SALARY:</u> | Commensurate with experience |
| <u>DEADLINE TO APPLY:</u> | Until Filled |
| <u>STARTING DATE:</u> | ASAP |
| <u>APPLICATION PROCEDURE:</u> | Send letter of application and resume to: Helen K. Shirey Director of Human Resources Western Pennsylvania School for the Deaf 300 East Swissvale Avenue Pittsburgh, Pennsylvania 15218 |

The Scranton School for Deaf and Hard of Hearing Children does not discriminate in its programs of education, employment, and all other activities on the basis of race, color, national origin, ancestry, sex, age, religion, disability, or sexual preference.

