



POSITION OPENING

4/17/2012

POSITION TITLE:

Interpreter

REPORTS TO:

Coordinator of Interpreting Services

LOCATION:

Western Pennsylvania School for the Deaf, Pittsburgh, PA

JOB

DESCRIPTION:

This is an exempt, full-time, 187-day position. Responsibilities include providing interpreting services for students, staff, parents and visitors. Interprets in a number of different settings including mainstream classes, IEP meetings, field trips, in-service training, professional meetings, assemblies, conference calls, etc. Works a flexible schedule depending on the need for interpreting services.

MINIMUM

QUALIFICATIONS:

Bachelor's degree preferred.

Certificates required: NIC, RID or NAD. Interpreter registration with the PA office for Deaf and Hard of Hearing (ODHH)

PA State Police Criminal Clearance, PA Child Abuse History Clearance, FBI Clearance

The Sign Language Proficiency Interview (SLPI) for this position is "Advanced." The minimum level accepted at hire is "Advanced."

STARTING DATE:

August 20, 2012

DEADLINE TO

APPLY:

Until filled

APPLICATION

PROCEDURE:

Send letter of application and resume to:
Helen K. Shirey
Director of Human Resources
Western Pennsylvania School for the Deaf
300 East Swissvale Avenue
Pittsburgh, Pennsylvania 15218

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