



POSITION TITLE:

Part-Time Bus Aide

REPORTS TO:

Dean of Boys/Girls

LOCATION:

Western Pennsylvania School for the Deaf, Pittsburgh, PA

POSITION OPENING:

October 1, 2020 – The Part-time Bus Aide position will be advertised and applications will continue to be accepted until an offer of employment has been made and accepted.

JOB DESCRIPTION:

This is a non-exempt, part-time position. The bus aide travels on the coach bus on Friday and Sunday afternoons to assist with transportation of our residential students to and from the school. The bus aide may assist the bus driver with the students and their luggage/belongings, supervise the student’s conduct during the bus trip, may assist students during stops of the bus, performs a head count at the start of each trip and each stop, and writes incident and safety reports as needed.

MINIMUM QUALIFICATIONS:

High school diploma required. General training of experience in child development or experience working with deaf children is helpful. Must be able to respond to a variety of situations including emergencies.

PA State Police Criminal Clearance, PA Child Abuse History Clearance, FBI Clearance, Act 82.

The Sign Language Proficiency Interview (SLPI) for this position is “Advanced.” The minimum level accepted at hire is “Intermediate.”

APPLICATION PROCEDURE:

Send letter of interest and resume/application to:
Dori L. Bachar
Director of Human Resources
Western Pennsylvania School for the Deaf
300 East Swissvale Avenue
Pittsburgh, Pennsylvania 15218
dbachar@wpsd.org

It is the Policy of The Western Pennsylvania School for the Deaf not to discriminate in its programs, education, employment and all other activities on the base of race, color, national origin, ancestry, sex, age, creed, religion, disability, gender identification or sexual orientation. Any complaints of discrimination should be directed to the Director of Human Resources.



THE SCRANTON SCHOOL
for Deaf & Hard of Hearing Children

