

Dr. Steven E. Farmer, Chief Executive Officer

POSITION OPENING

3/13/2017

POSITION TITLE: Housekeeper - Nights

REPORTS TO: Housekeeping Team Leader

LOCATION: Western PA School for the Deaf, Pittsburgh, PA

<u> JOB</u>

DESCRIPTION: This is a non-exempt, full-time position working 11 PM to 7

AM. Housekeeper's responsibilities include general floor maintenance such as sweeping, vacuuming, mopping, scrubbing, maintains sanitary classrooms and dormitory areas, disinfects toiletry and shower rooms, attends to hallways, lobbies and other common areas, water fountains, furniture and keeping them thoroughly clean, setting up rooms for meetings and functions, shoveling snow, unloading trucks, washing walls. Report any

maintenance problems via request forms.

MINIMUM

QUALIFICATIONS: High School diploma

PA State Police Criminal Clearance (Act 34) PA Child Abuse History Clearance (Act 151)

FBI Clearance

Act 82

The Sign Language Proficiency Interview (SLPI) for this position is "Survival." The level accepted at hire is "No

Functional Skills."

<u>APPLICATION</u> PROCEDURE:

Send letter of application and resume to:

Dori Bachar

Director of Human Resources

Western Pennsylvania School for the Deaf

300 East Swissvale Avenue Pittsburgh, Pennsylvania 15218

dbachar@wpsd.org

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