



POSITION OPENING

9/8/2020

POSITION TITLE: Technology Junior Specialist

REPORTS TO: Director of Technology

LOCATION: Western Pennsylvania School for the Deaf, Pittsburgh, PA

JOB DESCRIPTION: This is a full-time, 12-month, technical position. Responsibilities include troubleshooting computer problems across multiple platforms including Windows, Mac, iOS, Android, ChromeOS, and G-Suite, troubleshooting, supporting and maintaining PCs, iPads, and Chromebooks, troubleshooting, diagnosing and repairing hardware problems with computers or other technology equipment, completing requests for computer assistance including software and hardware installations, repairs, training, etc., troubleshooting, supporting and maintaining campus emergency alerting systems, assisting with AV/technology set up for events for live streaming and recording, occasional travel to support remote campuses.

MINIMUM QUALIFICATIONS: Minimum of an Associate's Degree in an Information Technology related discipline. Bachelor's Degree in an Information Technology related discipline is preferred. Must have working knowledge of Windows 10 and Windows Server, networking concepts such as VLANs subnetting, firewall, and content filter management. Experience with the following OS desired: Microsoft Windows 7, Windows 10, Windows Server 2012 and up, OSX, iOS (Apple), IOS (Cisco), VM Ware.

The Sign Language Proficiency Interview for the position is "Intermediate." The minimum level accepted at hire is "No Functional Skills."

PA Criminal Background, PA Child Abuse, and FBI Clearance required.

APPLICATION PROCEDURE: Send letter of application and resume to:
Dori L. Bachar
Director of Human Resources
Western Pennsylvania School for the Deaf
300 East Swissvale Avenue
Pittsburgh, Pennsylvania 15218
dbachar@wpsd.org

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