



Programs of the Western Pennsylvania School for the Deaf

POSITION TITLE:

Montessori Classroom Paraprofessional

REPORTS TO:

Principal

LOCATION:

Western Pennsylvania School for the Deaf
300 E Swissvale Ave, Pittsburgh, PA 15218

POSITION OPENING:

8/17/2026

JOB

DESCRIPTION:

This is a full-time, non-exempt, 187-day (10 month) 40 hour a week position. Responsibilities include Assist the Lead Teacher in implementing Montessori lessons and activities, Help prepare, organize, and maintain Montessori materials and the classroom environment, Ensure the classroom remains clean, safe, and orderly throughout the day, Support classroom transitions, including arrival, dismissal, and movement between activities, Encourage independence, problem-solving, and respectful behavior, Supporting students personal care needs, Observe student progress and report observations to the Lead Teacher, Support students with special needs or accommodations when applicable, Engaged and Active Daily floor work (supports independence and child-centered learning), Assist with record-keeping, attendance, and basic documentation, Prepare classroom materials and set up learning activities, Supervise students during lunch, recess, and other non-instructional times, Follow all school policies, procedures, and safety protocols, Paraprofessionals are required to complete 20 hours of paraprofessional training annually, Assistance with hygiene, toileting, lifting, carrying, etc., Performs other duties as needed and requested by the Director.

MINIMUM

QUALIFICATIONS:

At least an Associate's degree with general training or experience in child development and/or experience in working with deaf children is preferable. Montessori training or certification (highly preferred). The individual must be familiar with needs of deaf students. Some experience in the area of deafness is preferred. Crisis Prevention Intervention (CPI) training is required and must be maintained by the employee

SIGNING REQUIREMENTS:

The Sign Language Proficiency Interview for the position is "Advanced." The minimum level accepted at hire is "Intermediate."

CLEARANCES REQUIRED:

PA Criminal Background, PA Child Abuse, and FBI Clearance required.

APPLICATION

PROCEDURE:

Send letter of application and resume to:

Western Pennsylvania School for the
Deaf 300 East Swissvale Avenue
Pittsburgh, Pennsylvania 15218
employment@wpsd.org

It is the policy of the Western Pennsylvania School for the Deaf not to discriminate in its programs, education, employment and all other activities on the basis of race, color, national origin, ancestry, sex, age, creed, religion, disability, gender identification or sexual orientation. Any complaints of discrimination should be directed to the Director of Human Resources.

