



Programs of Western Pennsylvania School for the Deaf

300 East Swissvale Avenue, Pittsburgh, PA 15218-1469

POSITION TITLE:

Part-Time Substitute Teacher (20 hours per week/Monday-Friday)

REPORTS TO:

Principal, but may vary in the future

LOCATION:

300 E Swissvale Ave, Pittsburgh, PA 15218

POSITION START:

August 2023

JOB DESCRIPTION:

Part-time Substitute Teachers are needed to replace classroom teachers in the event of an instructor's extended illness or absence. Part-time Substitute Teachers are responsible for instructional programming in academics for Deaf and Hard-of-Hearing students between the ages of 3-21.

Generally, Part-time Substitute Teachers:

- Plan, prepare, and present lessons of appropriate academic work to their students
- Use appropriate communication techniques to assure clarity and accuracy of conveyed information
- Manage the classroom effectively to encourage student participation, minimize distractions and maintain a positive learning environment.
- Adapt teaching methods to fit the needs of each individual student.
- Supervise students in and out of the classroom, including the hallways, and transition to other classes or specials.
- Maintains grades, achievements, and discipline records according to each assigned student's needs.
- Collaborates with other teachers to assure appropriate and dynamic programming for all students.
- Other duties as assigned by the Principal

CERTIFICATE REQUIRED: (Clearances must be maintained every five years by the employee).

Certification of PA Mandated Reporting Training
PA State Police Criminal Clearance (Act 34)
PA Child Abuse History Clearance (Act 151)
FBI Clearance
Act 82

Minimum Qualifications

A minimum of Bachelor's degree is required. PA Deaf Education Teaching Certificate is required.

This position may require the following physical demands:

- sitting, standing, walking, frequent bending, crouching, reaching, stooping, kneeling, crawling
- lifting and moving of lighter objects such as books, chairs, student desks

- attend to needs of students
- may require lifting or helping to lift students
- ability to assist in physical restraint of students as per CPI requirements
- manual dexterity skills for using office equipment
- ability to read and attend to computer screens for long periods of time

SIGNING REQUIREMENTS:

The Sign Language Proficiency Interview (SLPI) for this position is “Advanced.” The minimum level accepted at hire is “Intermediate.”

CLEARANCES REQUIRED:

PA Criminal Background, PA Child Abuse, and FBI Clearance required. Physical, TB and Drug Screen also required.

APPLICATION PROCEDURE:

Send letter of application and resume to:

Todd Behanna
Western Pennsylvania School for the Deaf
300 East Swissvale Avenue
Pittsburgh, Pennsylvania 15218
tbehanna@wpsd.org

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